

FILED FOR RECORD  
IN MY OFFICE  
AT 3:25 O'CLOCK P M

MAR 01 2018

**MEETING OF COMMISSIONERS' COURT  
OF PANOLA COUNTY**

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY T. Endley DEPUTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 6<sup>TH</sup> DAY OF MARCH, 2018, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 1:30 O'CLOCK P.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

**OPENING PRAYER.**

**OPEN MEETING:**

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To record the resignation of Maria Sabedra as a Communications Officer with the Panola County Sheriff's Department effective February 15, 2018.
- b. To record the employment of Christopher Crawford as a Detention Officer with the Panola County Sheriff's Department effective February 17, 2018 at the rate of \$13.91 per hour.

- c. To record the resignation of David Fitts as a Detention Officer with the Panola County Sheriff's Department effective March 1, 2018.
- d. To record an increase in salary to \$15.08 per hour for Stephen Gillie, Detention Officer with the Panola County Sheriff's Department, effective March 3, 2018.
- e. To record an increase in salary to \$15.08 per hour for Colton McNair, Detention Officer with the Panola County Sheriff's Department, effective March 3, 2018.
- f. To record an increase in salary to \$15.08 per hour for Colby Baker, Detention Officer with the Panola County Sheriff's Department, effective March 3, 2018.
- g. To record the resignation of James Young as the Emergency Management Coordinator for Panola County effective March 30, 2018.

#### **ROAD & BRIDGE**

- a. To authorize the County Auditor to advertise for sealed bids for Asphalt Materials for use by the Panola County Road and Bridge Department. Bid specifications will be available in the Panola County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas 75633. Bids will be opened at a future meeting of the Panola County Commissioners' Court scheduled for Tuesday, April 3, 2018 at 1:30 o'clock p.m.
- b. To approve and record a request by Rockcliff Energy Operating, LLC to place a 2.5" line within the right-of-way of Panola County Road #207.
- c. To approve and record a request by Rockcliff Energy Operating, LLC to place a 3.5" line within the right-of-way of Panola County Road #401.
- d. To approve and record a request by Enbridge G & P (East Texas) L.P. to place a 10.750" O.D. pipe line within the right-of-way of Panola County Roads #210, #2151, #241, #2502, #302, #305, & #3051.
- e. To approve and record a request by Eastex Telephone Co-op to place a boring (2) 1 ½" Ducts and Fiber Optic line within the right-of-way of Panola County Road #328.
- f. To approve and record a request by Eastex Telephone Co-op to place a boring 1 ½" Duct line within the right-of-way of Panola County Road #335.
- g. To approve and record a request by MarkWest Energy East Texas Gas Company, L.L.C. to place a 8" steel pipe within the right-of-way of Panola County Road #304.

#### **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of February, 2018.

- b. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Sheriff's Department and Panola County for Fiscal Year ending December 31, 2017.
- c. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Criminal District Attorney's Office and Panola County for Fiscal Year ending December 31, 2017.
- d. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Constable Precinct #1 and #4's Office and Panola County for Fiscal Year ending December 31, 2017.
- e. To ratify and record Federal Annual Equitable Sharing Agreement and Certification Report between the Federal Government, Panola County Constable Precinct #2 and #3's Office and Panola County for Fiscal Year ending December 31, 2017.
- f. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Sheriff's Department for Fiscal Year ending December 31, 2017.
- g. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Constable Precincts #1 and #4 for Fiscal Year ending December 31, 2017.
- h. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Constable Precincts #2 and #3 for Fiscal Year ending December 31, 2017.
- i. To record The Certificate of Compliance for the Panola County Jail regarding Jail Inspection.
- j. To approve and record 2017 Budget Amendment No. 23.
- k. To approve and record 2018 Budget Amendment No. 6.
- l. To approve and record a change in Section 4.07 of the Panola County Employee Handbook.
- m. To record Panola County Juvenile Probation Department's Financial Statements for Fiscal Year ending August 31, 2017.
- n. To record Panola County Community Supervision & Corrections Department's Financial Statements for Fiscal Year ending August 31, 2017, 4<sup>th</sup> Quarter Financial Report for Fiscal Year 2017 & Statement of Financial Condition August 31, 2017.

- o. To record Panola County Criminal District Attorney Hot Check Fee Budget Amendment #1 for Fiscal Year 2017.

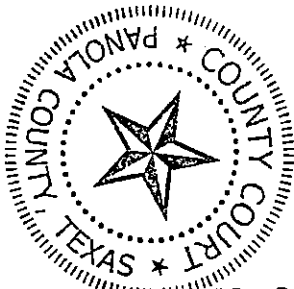
### **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County District Clerk Debra Johnson; PCSD Criminal Investigator James Ferris (2); PCSD Deputy Garrett Wallace; Panola County Tax Office Chief Deputy Holly Gibbs (2); Panola County Treasurer Joni W. Reed; PCSO Reserve Deputy Courtney Brady; PCSD Communications Officer Hannah Smith; PCSO Reserve Deputy Chris Adams (2); Panola County Justice of the Peace, Precincts #2 & #3 Toni Hughes; PCSD Reserve Deputy Mitsy Owens; and PCSD Investigative Deputy Chris Welk.
- 5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
  - 6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
  - 7. To award the purchase of items of food for the Panola County Detention Center to the lowest and best food vendors upon recommendation of Jail Administrator Tina McMullen.
  - 8. To discuss and act upon approving a rental contract for The Carthage Civic Center for jury selection.
  - 9. To record the resignation of David L. Anderson as a NET RMA Board Member effective immediately; and to discuss and act upon appointing a person to fill vacancy created by resignation.
  - 10. To discuss and act upon approving a Proposed Election Agreement between the Gary ISD and Panola County to hold an Election in May, 2018.
  - 11. To appoint Isha Brown and Lori Ann Morris as members of the Panola County Child Welfare Board.
  - 12. To award a contract under RFP issued November 5, 2017, for JP Court 1 and 2 Collection Services subject to negotiation of an agreement, and waiver of proposal informalities or irregularities.
  - 13. To discuss and act upon approving a Proposal from Pump Masters, Inc. of Texas for new FSC3000-K800 Hybrid Fleet Mgt. System.
  - 14. To discuss and act upon approving new Emergency Management Coordinator job description.
  - 15. To approve and record the appointment of Panola County Civil Process Deputy, Denise Gray to the position of Emergency Management Coordinator as designated by the County Judge pursuant to Texas Government Code Section 418.1015, at the

currently budgeted emergency management supplement rate of \$500.00 monthly, effective March 31, 2018; and to record offer letter for same.

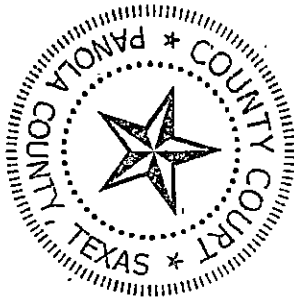
### ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 1<sup>ST</sup> DAY OF MARCH, 2018 AT 3:25 O'CLOCK P.M.



Bobbie Davis, Clerk  
BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS  
By: Deena Endley, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 1<sup>ST</sup> DAY OF MARCH, 2018 AT 3:25 O'CLOCK P.M.



Bobbie Davis, Clerk  
BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS  
By: Deena Endley, Deputy